

## GCAA Management Development 2011 Course Outline

	<i><b>Class</b></i>	<i><b>Time</b></i>	<i><b>Topics</b></i>	<i><b>Instructor(s)</b></i>	<i><b>Contents</b></i>	<i><b>Location</b></i>
January 11, 2011	1	8AM-4PM	Time Management	Jerry Aull - Franklin Covey		Southern Polytechnic University
February 10, 2011	2	8AM-4PM	Communication	Bill Conboy	Language-Vocabulary Body Language Temperament - People Profiles Management Style	Southern Polytechnic University
March 10, 2011	3	8:30AM - 5:00PM	Leadership	Bill Conboy	Leadership Leading Teams Effective Team Meetings	Southern Polytechnic University
April 14, 2011	4	8:30AM - 5:00PM	Safety Training	Brian McNamara	Investigations Enforcing Regulations Observations & Inspections	Southern Polytechnic University
May 12, 2011	5	8:30AM - 5:00PM	Safety Programs	Justin Patchan Ryan Langton		Southern Polytechnic University
June 7, 2011	6A 6B	8:30AM-12:30PM 1:30PM-5PM	Drilling & Blasting Noise/Vibration	Brent Taylor / Tony Jones McRoy Sauls		Southern Polytechnic University
July 7, 2011	7A 7B	8:30AM-12:30PM 1:30PM-5PM	Environmental Sustainability Community Relations	Joyceann Lee / David Bleakman Jimmy Fleming	Water, Air, SPCC & BMP	Southern Polytechnic University
August 11, 2011	8	8:30AM-5PM	Maintenance	Kevin Lane Wayne Evans	Pit Operations Preventative Predictive New Technology	Yancey Bros. Co. Training Facility
September 8, 2011	9A 9B	8:30AM-12:30PM 1:30PM-5PM	Plant Operations Quality Control	Mark White/Matt Gerten Stuart Malley	Crushing & Screening	Southern Polytechnic University
October 13, 2011	10	8:30AM-5PM	Financial Management		Pit Design & Geology Profit & Loss Cash Flow	Southern Polytechnic University
November 10, 2011	11A 11B	8:30AM-12:30PM 1:30PM-5PM	Employment Practices Industrial Health	Carol Landrum Ryan Langton	Hiring, Recruiting & Retention Workplace Practices	Southern Polytechnic University
December 8, 2011	12	8:30AM-12:30PM	TEST	Optional for accreditation		